

MEETING AGENDA

What: Maine Vaccine Board (MVB) Directors' Meeting
Date and Time: Tuesday, May 6, 2025, 9:30 a.m. EST
Location: BerryDunn 2211 Congress St, Portland, ME 04102
Zoom Registration: https://us02web.zoom.us/meeting/register/tZMtcO6orjkhHdfIlgOW3oL9DqnD0l6w_UX7F
MVB agendas are subject to revision up to and including the time of the meeting.

**Notice: Meeting will be recorded for the benefit of the secretary.
MVB intends to delete the recording after the minutes of the meeting are approved.**

Attendees:

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Board Members	State of Maine	KidsVax
Hon. Gary Connor, Chair	Jessica Shiminski	Seema Mack
Dan Demeritt	Margaret Machaiek	Megan Conrad
Larry Losey		Naomi Andrews
Shonna Poulin-Gutierrez		Fred Potter
Stephen Sears		
Rick Spiegel		
Forrest West		
Public		

No.	Agenda Item	Presenter	Reference	Action
1.	Welcome & Introductions a. Recording Notification b. Roll Call c. Identify any additional topics from Board members	G. Connor S. Mack G. Connor G. Connor	Contact Directory	
2.	Consent Calendar Items a. Approve Minutes*	G. Connor	January 7, 2025 Draft Meeting Minutes	VOTE: To approve the Jan. 7, 2025 Draft Meeting Minutes
3.	ME CDC Update	J. Shiminski		
4.	Relationship Manager Updates a. Relationship Manager Report b. Financial Update	S. Mack M. Conrad	Relationship Manager Report MVB Financials	
5.	New Matters a. FY26 Assessment Rate Setting b. LD93	M. Conrad G. Connor	FY26 Assessment Workbook	VOTE: To recommend the FY26 assessment rate
6.	Additional Matters	G. Connor		
7.	Public Comment	G. Connor		
8.	Executive Session [portions, as determined by the Board, in executive session]	G. Connor		If applicable, report on any actions from executive session
9.	Adjourn	G. Connor		

* Indicates corresponding document attached