



January 7, 2025

Senator Henry Ingwersen, Chair  
Committee on Health and Human Services  
c/o Legislative Information  
Cross Building, Room 209  
100 State House Station  
Augusta, ME 04333

Representative Michele Meyer, Chair  
Committee on Health and Human Services  
c/o Legislative Information  
Cross Building, Room 209  
100 State House Station  
Augusta, ME 04333

Re: Maine Vaccine Board 2023-2024 Annual Report

Dear Chairpersons Ingwersen and Meyer:

I am forwarding with this letter the Annual Report of the Maine Vaccine Board ("MVB") in compliance with statute, 22 M.R.S.A. 1066.8. This report highlights some of the MVB's achievements and it also contains the VaxFacts<sup>SM</sup> Maine 2023/2024 Report (Exhibit A) which we produce each year as a public-friendly report. This document reviews our mission, annual highlights, and key financial metrics while providing links to more detailed financial data on the website.

We continue to document the annual cost savings. The resultant analysis confirms that there continues to be substantial health care cost savings from MVB's work and the State's universal vaccine program. We are pleased that MVB realized nearly \$5.5 million in health care cost savings in Maine last year.

If we can provide any further information helpful to your committees or you would like more detail on any aspect of MVB's operations, please do not hesitate to call. If I am unable to respond directly, I will be sure to forward your request to KidsVax<sup>®</sup> or Maine CDC for any necessary research and follow up.

Very truly yours,

Hon. Gary Connor, RN  
Chair, Maine Vaccine Board

Enclosure

[MEvaccine.org](https://MEvaccine.org)  
P 1.855.543.7829 ~ F 1.855.543.7329  
c/o KidsVax<sup>®</sup>, LLC  
P.O. Box 1885  
Concord, NH 03302-1885



**STATE OF MAINE**

**Fourteenth report  
of the  
MAINE VACCINE BOARD**

*for the*  
**State Fiscal Year ended June 30, 2024**

**December 2024**

**Hon. Gary Connor, RN, Chair**  
**Rick Speigel**  
**Larry Losey, MD**  
**Forrest West, MD**  
**Shonna Poulin Gutierrez**  
**Stephen Sears, MD, MPH**  
**Daniel Demeritt**  
**Jeffrey Sedlack, MD**  
*(ex officio)* **Jessica Shiminski**

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## EXECUTIVE SUMMARY

This is the fourteenth annual report of the Maine Vaccine Board (MVB). MVB assessment collections commenced on November 15, 2011. The MVB raises funds to support universal childhood vaccine purchases at the Maine Center for Disease Control and Prevention's (CDC) favorable rates by assessing insurers and other entities responsible for the health benefits afforded to Maine's children. Assessment compliance by insurers continues to be strong. Since the inception of the program, compliance has increased steadily resulting in almost 100% of eligible payers participating in the program. The close of the 2023 -24 fiscal year saw the MVB continuing to advance in organizational maturity and improved operational efficiency. The MVB has now completed thirteen full years of operation.

Over the past year, the Maine Vaccine Board (MVB) has experienced significant transitions, marked by the retirement of several long-standing volunteers whose contributions have been vital to its mission. The MVB expresses deep gratitude to the former Chair, Peter Gore, and directors Katherine Pelletreau and Deborah Deatruck, for their enduring commitment and leadership.

In the wake of these departures, the MVB warmly welcomed new board members appointed by the Governor, whose expertise is expected to further the organization's tradition of healthcare excellence.

At the core of MVB's mission is the desire to reduce the occurrences of vaccine preventable disease by increasing medically-appropriate use of vaccines for Maine's children. This year continues MVB's success in that goal. The momentum gained during the pandemic continued into a year with innovation and expansion. Notably, the MVB oversaw the commercial release of an updated COVID-19 vaccine formulation—a significant achievement in the management of the pandemic. As the respiratory virus season commenced, the introduction of a new RSV monoclonal antibody for infants exemplified the MVB's dedication to preventive health measures.

The MVB has persevered in its commitment to promoting routine vaccinations for all, striving to increase immunization rates that had diminished during the pandemic, affecting both pediatric and adult populations.

The Board reflects with great pride on the diligent work of providers, community members, and the Maine Immunization Program team, who have collectively played a crucial role in protecting the health of Maine's citizens against vaccine-preventable diseases.

The Board's achievements are a direct result of the support and collaboration of all its partners. The MVB, on behalf of its members, extends heartfelt thanks to everyone who has contributed to its success.

State vaccine purchases with MVB funds and distribution to providers began in January 2012. This report contains data for the fiscal year July 1, 2023 - June 30, 2024:

| <b>Fiscal Year 7/1/2023 - 6/30/2024</b> |                 |
|---|-----------------|
| Total Number of Payers (4-qtr average)  | 152             |
| Total Assessments Raised                | \$14,239,383.00 |
| Average Monthly Child Covered Lives     | 132,092         |
| Number of Meetings                      | 6               |

All Board meetings are open to the public and afford opportunity for public comment. Both oral and written comments are welcome. The Board met as follows:

- 07-24-2023
- 09-21-2023
- 10-04-2023
- 11-15-2023
- 01-10-2024
- 05-01-2024

Detailed information about the MVB and its operations, including minutes of all board meetings, is available at [www.MEvaccine.org](http://www.MEvaccine.org).

## **HISTORY AND DESCRIPTION OF THE MAINE VACCINE BOARD**

The history and information regarding the Maine Vaccine Board can be found on our website: [www.MEvaccine.org](http://www.MEvaccine.org).

### **THE VACCINE BOARD**

The MVB was created by the 124th Legislature through the enactment of Public Law 595. That law took effect on August 2, 2010. The Board originally consisted of ten members, with representatives from the health insurance carrier community, the health provider community, the public health community, self-insuring employers, the pharmaceutical industry, the Maine Department of Health and Human Services, and the State Treasurer. In 2018, the 128<sup>th</sup> Legislature passed an amendment to the statute removing the Treasurer of State from the Board and the Board now consists of nine members. Hon. Gary Connor, RN currently serves as Board chair. Jessica Shiminski serves as the designee for the Commissioner of the Department of Health and Human Services and is the Director of the Maine Immunization Program. With the exception of the pharmaceutical manufacturing industry representative, who serves a one-year term, the terms of Board members are three years.

### **PROGRAM PROGRESS AND ASSESSMENT RATE HISTORY**

The State of Maine began purchasing vaccines for non-VFC eligible children January 1, 2012. Maine became a universal vaccine purchasing state and purchased vaccines for all Maine children at the same favorable federal CDC contract rates negotiated with vaccine manufacturers for the VFC program. As the program has matured, the Maine Center for Disease Control and Prevention (Maine CDC) has worked to aid in enhancing the program.

MVB has adopted thirteen assessment rate changes since its formation. These rate changes occur each year. In 2015, the rate changes moved from a state fiscal year calculation to a calendar year calculation. In September 2023, the MVB voted to move the rate changes back to a state fiscal year calculation. The assessment rate changes will now be decided prior to the first quarter of its fiscal year. The fluctuation in rates over the years is a response to many factors, some of which include increased vaccine utilization, continuous effort by KidsVax<sup>®</sup> to broaden the assessment base, increased participation by the insurers, increased vaccine costs, new vaccine recommendations, and inventory management by Maine CDC.

Maine is uniquely positioned by having funds at the ready to seamlessly continue offering all recommended immunizations, including COVID and RSV immunizations, to its infant, pediatric, and adolescent populations. Ongoing analysis demonstrates that MVB continues to yield very substantial cost savings for payers.

In 2023, the MVB recorded strategic changes to its schedule of assessment rate settings. On July 24, 2023, the Board agreed to a proposal from the Maine Center for Disease Control and Prevention (Maine CDC) to advance the assessment rate setting from September to May. This change was recommended to leverage the most current data in setting the assessment rates, which traditionally take effect on July 1 of each year. The MVB's adoption of this proposal aligns the rate setting with the second quarter of the calendar year, ensuring more timely and data-informed decision-making.

Furthermore, on November 15, 2023, the MVB convened to address the need for an interim adjustment to the 2023 assessment rate. This amendment was necessitated by the inclusion of the RSV immunization and the transition to commercialization for the COVID-19 vaccine. Consequently, the MVB determined an interim assessment rate of \$10.04, to be applied in the fourth quarter of 2023, with the reporting due by February 15, 2024. In addition to the interim increased assessment rate, MVB intentionally drew down ~\$4 million in reserves to mitigate further rate increases, ensuring continued access to all approved routine vaccines, RSV and COVID-19.

The MVB discussed and voted on the 2025 assessment rate during the May 2024 meeting. The details of the 2025 assessment rate will be published in the 2024 - 2025 Annual Report.

As in the past, these are documented in the annual outside analysis completed for MVB and attached to this report.

| MVB Assessment Rates         |         |
|------------------------------|---------|
| 2011/2012                    | \$6.98  |
| 2012/2013                    | \$6.81  |
| 2013/2014                    | \$8.16  |
| 2015*                        | \$8.16  |
| 2016                         | \$9.19  |
| 2017                         | \$3.17  |
| 2018                         | \$8.29  |
| 2019                         | \$4.56  |
| 2020                         | \$7.96  |
| 2021                         | \$7.96  |
| 2022                         | \$9.45  |
| 2023                         | \$7.82  |
| 2024 Interim Assessment Rate | \$10.04 |

\*An annual assessment review began in 2015 moving from a fiscal year assessment rate to a calendar year assessment rate. The assessment rate remained at \$8.16 of the remainder of calendar year 2014.

As a result of MVB's oversight of the universal vaccine program and collaborative efforts of Maine CDC, the payer community, and many others, Maine continues to make progress in increasing the immunization rates in Maine as well as access for all Maine children. This is particularly important as a way to improve the health of all Mainers by reducing or eliminating vaccine-preventable diseases. In addition, there is a multiplier effect of childhood immunization dollars in reducing long term healthcare costs. Experts estimate the long-term financial cost reduction through disease avoidance at over \$10 for each \$1 of childhood

immunization costs. This cost benefit to healthcare payers, of course, is in addition to the indirect benefits of improved health and decreased loss of work hours.

When MVB reached its tenth anniversary of operations, it chartered an independent impact analysis by the outside actuarial and accounting consulting firm BerryDunn. BerryDunn was remarkably successful in marshaling survey participation by providers, payers, and other constituents across the State of Maine. One of the sub-analyses of the impact analysis was review of MVB's estimation of its annual cost savings. MVB's work, to hold down costs, had relied upon national reference data assembled annually by the CDC. BerryDunn was able to survey Maine payers covering well over 60% of all vaccine purchases statewide. That detailed analysis indicated cost savings slightly (i.e., under 3%) higher than those estimated by the MVB's less expensive methodology. That afforded helpful confirmation of the appropriateness of MVB's annual self-measurement tool. The findings, previously published by BerryDunn, were presented to the payer community on November 9, 2022, via interactive webinar: *The Maine Universal Childhood Immunization Program (MUCIP) & The Maine Vaccine Board (MVB): Promoting Access and Cost Savings*. Satisfaction with MVB's work was evident in all constituent groups.

## CONCLUSION

In conclusion, notwithstanding the ongoing implicit commendation of the previously produced independent Impact Analysis, MVB intends to continue to pursue avenues for improved program operations. The Impact Analysis certainly validates our annual "thank you" to Board members and their employers who have allowed time for this service to this state without charge, as well as the staff of the Maine CDC, the Maine State Treasurer's Office, and the Office of Attorney General, all of whom have been supportive of this work.

MVB will continue to seek out avenues to increase the efficiency, equity, and effectiveness of the program for payers and providers. MVB is grateful for the support of its key constituents: payers, providers, and the Maine CDC.

Attached are Exhibits A and B which further illustrate the cost savings, increased access to immunizations and benefits of the universal vaccine purchasing program respectively.

Please note this report has been compiled by Seema Mack who serves the MVB as its servicing agent through a turnkey Executive Director and Administrative Services Agreement with KidsVax®, LLC. Ms. Mack is available to supply additional information and answer any questions that may arise from this report.

*seemamack*

Seema P. Mack  
President and CEO



## **Exhibit A--VaxFacts<sup>SM</sup>**

The VaxFacts<sup>SM</sup> provides an overview of MVB activities for the past fiscal year along with high level financial summaries and links to MVB's website locations for more detailed financial data. A full-sized version of the VaxFacts<sup>SM</sup> report is available for viewing or download on MVB's home page at [www.MEvaccine.org](http://www.MEvaccine.org).





ME

# VaxFacts

2023-2024

**MVB** | MAINE  
VACCINE  
BOARD

## DEAR FRIENDS AND COLLEAGUES,

The MVB completed a very successful 2024 due to the continued efforts of the KidsVax team, the staff at MECDC, and our exceptionally dedicated board members.

In August, we learned that more than 95 percent of school-age children had received all required immunizations, marking the first year that Maine has exceeded the “herd immunity” threshold since reporting began in 2011.

As the lead sponsor of the bill in the Maine Legislature that created the Maine Vaccine Board in 2010, I was personally thrilled to see this program succeed in such a meaningful way. The efforts to pass this law were immense, and took nearly three years of working with doctors, health advocates, representatives from the insurers and business community, and vaccine manufacturers to craft a new law that met the needs of all parties. I am incredibly thankful for the leadership of the many folks who came to the table with one goal in mind; establish a program that could improve the lives of all children in Maine by making life-saving immunizations universally available. In doing so, since our founding, we have saved an average of approximately \$5.5 million per year for our businesses and insurers, decreased the cost and burden on Maine's doctors and healthcare providers, and helped families by making access to vaccines much easier.

We look at the success of the universal childhood immunization program as a display of how private-public partnerships can smartly address the needs of Maine's citizens and create win-win opportunities for our businesses and taxpayers.

**Hon. Gary Connor, RN, Chair  
Maine Vaccine Board**

*Gary, a former ME Legislator, serves on a volunteer basis as the Chair of the MVB.*

## A Message from Jessica Shiminski Immunization Program Director, Maine CDC

In partnership with our dedicated providers, the Maine Vaccine Board, and our committed staff, we remain steadfast in our mission to make essential vaccines accessible to all children across Maine. This year has been notably productive: the Maine CDC has proactively developed protocols to address potential measles outbreaks, and we are nearing the launch of the Consumer Access App, a tool enabling the public to access personal vaccine information via mobile devices, scheduled for release in early July 2024. I am also pleased to report that Maine CDC's school immunization rates show over 95% compliance with childhood vaccine requirements across all grades.

Our focus on routine vaccination and boosting immunization rates, particularly in light of pandemic-related declines, continues across both pediatric and adult populations. I am deeply grateful for the unwavering commitment of our providers, community members, and the Maine Immunization Program team in protecting Mainers from vaccine-preventable diseases. Together, we fulfill a vital role in public health, and I am honored to be part of this meaningful work. Thank you to everyone who supports us on this important journey.

**Jessica Shiminski**  
Immunization Program Director,  
Division of Disease Surveillance, Maine CDC



[WWW.MEVACCINE.ORG](http://WWW.MEVACCINE.ORG)



## BOARD OF DIRECTORS

**Connor, Gary, RN, Chair**  
Asclepius Research Services, Inc.

**Demeritt, Daniel**, Executive Director  
Maine Association of Health Plans

**Losey, Larry, MD**  
Mid Coast Pediatrics

**Poulin Gutierrez, Shonna**  
Executive Director  
State of Maine Office of Employee  
Health and Wellness

**Sears, Stephen, MD, MPH**  
Maine Centers for Disease Control

**Sedlack, Jeffrey, MD**, Medical Director  
Point32 Health Maine

**Spiegel, Rick**, Actuarial Director  
Anthem, Inc./Elevance Health

**West, Forrest, MD**  
Healthcare Representative

## MAINE CDC

**Shiminski, Jessica**  
Immunization Program Director, Maine CDC

## ADMINISTRATOR



[www.KidsVax.org](http://www.KidsVax.org)

**Seema Mack**  
President & CEO

**Megan Conrad**  
Controller

**Heather Veen**  
Chief of Staff

**Fred Potter**  
Founding Member

## A POWERFUL MODEL

The Maine Vaccine Board (MVB) has been instrumental in stabilizing vaccine funding, ensuring that all children in Maine have reliable access to recommended vaccines. This sustainable funding model offers significant advantages:

- **Eliminated Clinician Financing:** Clinicians can focus on patient care rather than financing vaccine stock. Through the Maine CDC’s Immunization Program, vaccines are supplied directly to providers without requiring upfront investment.
- **Simplified Storage and Ordering:** Providers benefit from a streamlined ordering process, facilitated by the Maine Immunization Program, which eliminates the need to navigate complex purchasing systems based on payment sources or patient insurance status.
- **Reliable Vaccine Supply:** Clinicians can maintain a full stock of recommended vaccines, allowing them to focus on patient needs without supply disruptions.
- **Healthcare Cost Savings:** The Maine Immunization Program’s bulk purchasing reduces vaccine costs compared to private market rates.

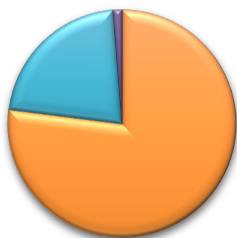
## Strong Financial Performance

The MVB continues to achieve exceptional results, thanks to the diligent work of Maine’s Immunization Program. Children have maintained access to all recommended and COVID vaccines, while consistent, timely contributions from the payer community have provided vital stability. This payer reliability is the cornerstone of MVB’s highly stable operations.

## FINANCIALS

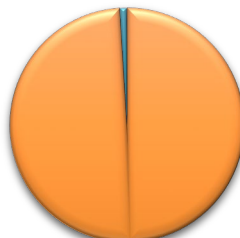
July 1, 2023 - June 30, 2024

**Resources**  
\$18,493,531



- Assessments 77.0%
- Reserves used 21.7%
- Interest 1.3%

**Expenditures**  
\$18,493,531



- Vaccine Purchases 99.0%
- Service Agent 0.9%
- All Other 0.1%

**Exhibit B—Approved Audit Report of 06/30/2024**

# **Maine Vaccine Board**

**FINANCIAL REPORT**

**June 30, 2024 and 2023**

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**June 30, 2024 and 2023**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Maine Vaccine Board  
Concord, New Hampshire

### **Opinion**

We have audited the accompanying financial statements of Maine Vaccine Board, which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Maine Vaccine Board as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Maine Vaccine Board and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Maine Vaccine Board's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

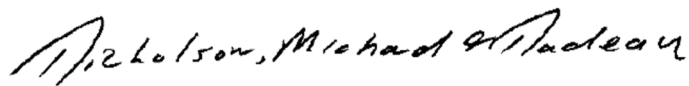
### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Maine Vaccine Board's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Maine Vaccine Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

A handwritten signature in black ink that reads "Michael A. Anderson". The signature is written in a cursive style with a large initial "M".

Waterville, Maine  
October 31, 2024

**MAINE VACCINE BOARD**  
**STATEMENTS OF FINANCIAL POSITION**

**June 30,**

**ASSETS**

|                           | <b>2024</b>         | 2023          |
|---------------------------|---------------------|---------------|
| <b>Assets</b>             |                     |               |
| Cash and cash equivalents | \$ <b>6,202,428</b> | \$ 10,372,238 |
| Assessments receivable    | <b>167,852</b>      | 9,143         |
| Accrued interest          | <b>11,478</b>       | 21,014        |
|                           | <b>\$ 6,381,758</b> | \$ 10,402,395 |
| <b>Total Assets</b>       | <b>\$ 6,381,758</b> | \$ 10,402,395 |

**LIABILITIES and NET ASSETS**

|   |                     |               |
|---|---------------------|---------------|
| <b>Assessments Collected in Excess of Vaccine<br/>Funding and Administrative Activities</b> | <b>\$ 6,381,758</b> | \$ 10,402,395 |
|   | <b>6,381,758</b>    | 10,402,395    |
| <b>Total Liabilities</b>  | <b>6,381,758</b>    | 10,402,395    |
| <b>Net Assets</b>   | -                   | -             |
| <b>Total Liabilities and Net Assets</b>   | <b>\$ 6,381,758</b> | \$ 10,402,395 |

**See independent auditor's report.  
The accompanying notes are an integral part of these financial statements.**



**MAINE VACCINE BOARD**  
**STATEMENTS OF ACTIVITIES**  
**Years Ended June 30,**

|   | <b>2024</b>               | 2023                      |
|---|---------------------------|---------------------------|
| <b>Revenues</b>   |                           |                           |
| Assessment revenue  | <b>\$ 14,239,383</b>      | \$ 14,676,937             |
| Assessment interest   | <b>317</b>                | 1,074                     |
| Investment income   | <b>233,193</b>            | 174,549                   |
| <b>Total Revenue</b>  | <b><u>14,472,893</u></b>  | <u>14,852,560</u>         |
| <b>Program Expenses</b>   |                           |                           |
| Vaccine replenishments  | <b>18,317,004</b>         | 13,688,368                |
| <b>Administrative Expenses</b>  |                           |                           |
| Servicing agent fees  | <b>166,173</b>            | 160,553                   |
| Audit   | <b>7,500</b>              | 7,000                     |
| Bank fees   | <b>2,854</b>              | 8,520                     |
| <b>Total Administrative Expenses</b>  | <b><u>176,527</u></b>     | <u>176,073</u>            |
| <b>Total Expenses</b>   | <b><u>18,493,531</u></b>  | <u>13,864,441</u>         |
| <b>Change in Net Assessments Collected</b>  | <b>(4,020,638)</b>        | 988,119                   |
| <b>Vaccine Funding and Administrative Activities in Excess of Assessments Collected</b> | <b><u>4,020,638</u></b>   | <u>(988,119)</u>          |
| <b>Change in Net Assets</b>   | -                         | -                         |
| <b>Net Assets at Beginning of Year</b>  | <u>-</u>                  | <u>-</u>                  |
| <b>Net Assets at End of Year</b>  | <b><u><u>\$ -</u></u></b> | <b><u><u>\$ -</u></u></b> |

**See independent auditor's report.**  
**The accompanying notes are an integral part of these financial statements.**

**MAINE VACCINE BOARD**  
**STATEMENTS OF CASH FLOWS**

**Years Ended June 30,**

|  | <b>2024</b>                | <b>2023</b>                 |
|--|----------------------------|-----------------------------|
| <b>Cash flow from operating activities:</b>  |                            |                             |
| Changes in net assets  | \$ -                       | \$ -                        |
| Adjustments to reconcile changes in net assets to net cash flows from operating activities |                            |                             |
| (Increase) decrease in assets:   |                            |                             |
| Assessments receivable   | (158,709)                  | 119,641                     |
| Accrued interest   | 9,536                      | (16,665)                    |
| Increase (decrease) in liabilities:  |                            |                             |
| Vaccine funding and administrative activities in excess of assessments collected           | (4,020,637)                | 988,119                     |
| <b>Net cash flows from operating activities</b>  | <b><u>(4,169,810)</u></b>  | <b><u>1,091,095</u></b>     |
| <b>Net change in cash and cash equivalents</b>   | <b>(4,169,810)</b>         | <b>1,091,095</b>            |
| <b>Cash and cash equivalents at beginning of period</b>                                    | <b><u>10,372,238</u></b>   | <b><u>9,281,143</u></b>     |
| <b>Cash and cash equivalents at end of period</b>  | <b><u>\$ 6,202,428</u></b> | <b><u>\$ 10,372,238</u></b> |

**See independent auditor's report.**  
**The accompanying notes are an integral part of these financial statements.**

**Maine Vaccine Board**

**NOTES to FINANCIAL STATEMENTS**

**June 30, 2024 and 2023**

**NOTE 1 – PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES**

**Nature of the Organization**

The Universal Childhood Immunization Program (Program) and the Maine Vaccine Board were established by the Maine State Legislature in 2010 (22 M.R.S.A § 1066) to provide all children from birth until 19 years of age in the State of Maine with access to a uniform set of vaccines as determined and periodically updated by the Maine Vaccine Board (Board). Through the Maine Center for Disease Control and Prevention's (CDC) Childhood Vaccine Program, the State of Maine purchases vaccines at favorable rates and distributes them to providers at no charge. Additionally, through a joint rule (Rule 95-695 Chapter 248) issued between the Department of Health and Human Services (DHHS) and the Maine Vaccine Board, the Board also determines the list of childhood vaccines available in the Maine Universal Childhood Immunization Program. The Board is comprised of 9 individuals including members of the medical profession, State of Maine employees, and insurance company employees.

The Childhood Immunization Fund (Fund) was established under the same legislation for the sole purpose of funding the Program, including the costs of vaccines provided under the Program to children and any costs the Board may incur for staff, a service agent, administrative support services, legal representation and contracted services. The Fund is administered by the Board or the service agent, which shall act as a fiduciary. The Fund is held in trust by the Treasurer of the State of Maine for the purpose of making payments under the provisions of the Program and is not available for general use of the State of Maine. The Treasurer of the State of Maine is the custodian of the Fund and may make disbursements only upon written direction from the Board or the service agent. No portion of the Fund may be used to subsidize any other State of Maine programs or budgets.

The servicing agent for most operations is KidsVax, LLC. Based in New Hampshire, KidsVax® was founded in 2002. It provides a range of administrative services for non-profit, governmental, and quasi-governmental organizations nationwide. The amounts paid to KidsVax® under the terms of the management agreement during the years ended June 30, 2024 and 2023 were \$166,173 and \$160,553, respectively.

**Basis of Accounting Presentation**

The Board's financial statements have been prepared on the accrual basis of accounting in accordance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 958, *Not-for-Profit Entities*.

**Cash and Cash Equivalents**

The Board considers all cash and highly liquid financial instruments with original maturities of three months or less to be cash and cash equivalents.

**Assessment Credit Policy**

Assessments receivable would include the running total of replenishment requests to date minus amounts collected to date through the end of the fiscal year, and is the amount that would be expected to be collected from assessed entities. There were no such receivables at June 30, 2024 and 2023. Assessments receivable would also include outstanding amounts due from assessed entities on quarterly assessment billings which amounted to \$167,852 and \$9,143 at June 30, 2024 and 2023, respectively.

Assessments are due quarterly, 45 days after the quarter ends. Interest is charged on late submission of assessments at a rate of .03 percent per day past due. Interest is added to the assessment if the submittal is made after the due date.

**Maine Vaccine Board**

**NOTES to FINANCIAL STATEMENTS**

**June 30, 2024 and 2023**

**Assessments Collected in Excess of Vaccine Funding and Administrative Activities**

The Board has collected assessments in excess of amounts required to fund vaccines and associated administrative costs. The Board is a limited purpose entity and its primary purpose is to collect funds through mandatory assessments paid by assessed entities. Funds collected are dedicated solely to the specific purposes discussed above. Net assessments collected accumulate and will be used to reduce assessments in the succeeding Program year, for timely funding of future vaccine funding obligations of the Program, and for reasonable and necessary administrative costs of the Board.

**Net Assets**

Net assets, revenues, gains, and losses are classified based on the existence or absence of restrictions and the nature of those restrictions. The Board did not report any net assets at June 30, 2024 and 2023.

**Revenue and Expense Recognition**

The Board collects assessment revenue due from participating health plans, insurance companies and other payors. Each entity is required to pay the assessment based on the number of covered lives multiplied by the monthly assessment rate. Monthly assessment rates are determined by the provisions of the Program and are approved annually by the Board. The Board remits payments to the State of Maine to pay for vaccine costs each time a vaccine replenishment order for the Program is due and requested from the State of Maine.

Collection of assessment revenue and payments remitted to the State of Maine for vaccine replenishments are similar to agency transactions. Although these transactions are not considered revenue or expenses of the Board, they are included in the statement of activities to reflect gross amount of collections and replenishments. Other administrative expenditures of the Board are recognized when incurred.

**Functional Expenses**

The statements of activities present the natural classification detail of the Board's expenses. Vaccine replenishments are primarily related to program activities as outlined in 22 M.R.S.A § 1066. All other expenditures are considered administrative and the Board has determined that no allocation of administrative costs among program and supporting services was necessary for the years ended June 30, 2024 and 2023. As a result, the Board excluded a statement of functional expenses, as required by FASB Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – *Presentation of Financial Statements of Not-for-Profit Entities*, and determined the exclusion did not materially affect the Board's financial statement presentation or impact the users of its financial statements.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles require the Board to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

**Financial Instruments and Credit Risk**

Cash balances are maintained at two financial institutions. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Balances in certain accounts may exceed FDIC insurance. The Board has not experienced any losses in such accounts and management believes it is not exposed to any significant risk.

The fair value of the Board's financial instruments approximates their carrying amounts, either because the expected collection or payment period is relatively short or because the terms are similar to market terms.

**Maine Vaccine Board**

**NOTES to FINANCIAL STATEMENTS**

**June 30, 2024 and 2023**

**Income Taxes**

The Board was established by the Maine State Legislature in 2010 (22 M.R.S.A § 1066) and as such is exempt from federal and state income taxes.

**Subsequent Events**

Management has evaluated subsequent events through October 31, 2024, the date the financial statements were available to be issued and determined that any subsequent events that would require recognition or disclosure have been considered in the preparation of the financial statements.

**NOTE 2 – LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenditure (vaccine replenishments and administrative costs), within one year of the statement of financial position date, comprise the following as of June 30:

|                           | <u>2024</u>         | <u>2023</u>          |
|---------------------------|---------------------|----------------------|
| Cash and cash equivalents | \$ 6,202,428        | \$ 10,372,238        |
| Assessments receivable    | 167,852             | 9,143                |
| Accrued interest          | 11,478              | 21,014               |
|                           | <u>\$ 6,381,758</u> | <u>\$ 10,402,395</u> |

**NOTE 3 – CASH AND CASH EQUIVALENTS**

The State of Maine sponsors an internal investment pool called the State of Maine Treasurer’s Cash Pool (TCP). The Board invests monies that are not needed for immediate use in the TCP, in accordance with the requirements of the Childhood Immunization Fund (see Note 1). The TCP is primarily comprised of investment vehicles with short maturities (certificates of deposit, commercial paper, corporate bonds, U.S. treasury bills, repurchase agreements and federal agency notes) and the Board characterizes the investments with the TCP as low risk. The TCP is not rated by external rating agencies. The Board is able to make withdrawals from the TCP at par with little advance notice and without penalty. The Board considers this investment vehicle a money market instrument and carries the amounts in the pool at cost. Cash balances of \$6,157,022 and \$10,323,529 were pooled and invested in the TCP at June 30, 2024 and 2023, respectively.

Cash balances of \$45,406 and \$48,709 were kept in a bank lockbox at June 30, 2024 and 2023, respectively, before being transferred to the TCP.

Total cash and cash equivalents are as follows as of June 30:

|                                 | <u>2024</u>         | <u>2023</u>          |
|---------------------------------|---------------------|----------------------|
| Cash held in State of Maine TCP | \$ 6,157,022        | \$ 10,323,529        |
| Cash lockbox account            | 45,406              | 48,709               |
|                                 | <u>\$ 6,202,428</u> | <u>\$ 10,372,238</u> |

**NOTE 4 – CONCENTRATIONS**

The Board collected assessment revenues of approximately \$9,100,000 and \$9,500,000 from four payers for the years ended June 30, 2024 and 2023, respectively. These combined assessment revenues represent approximately 64% of 2024 and 2023 gross revenues collected, respectively.